

An underwater photograph of two dolphins swimming towards the camera. The dolphin on the left is smaller and appears to be a calf, while the one on the right is larger and has a mottled pattern on its side. Sunlight filters through the water from the top, creating a bright, shimmering effect. The background is a deep blue.

General Association Meeting

Foothill Elementary PTA

20 April 2015

Introductions

Meeting minutes from January 30, 2015

Summary:

- *Meeting minutes from October 2, 2014 were adopted.*
- *Ratified checks 5857 through 5898.*
- *Amended the 2014-2015 budget.*
- *Released funds per the presented budget.*
- *Confirmed the nominating committee.*

Need a motion to adopt the January 30, 2015 minutes, either as written or as corrected.

Programs 2014-2015

Year-Round Programs:

- *Art Docent (in partnership with SEF)*
- *Assemblies*
- *ABC Readers / Project Cornerstone*
- *Playground Pals Bus Stop*

Ongoing

School-wide Events:

- *Book Fair (November 3rd-7th)*
- *Staff Holiday Luncheon (December 11th)*
- *Junior Achievement Day (February 6th)*
- *Science Day (March 10th)*
- *Staff Appreciation Week (May 4th-8th)*
- *Field Day (June)*

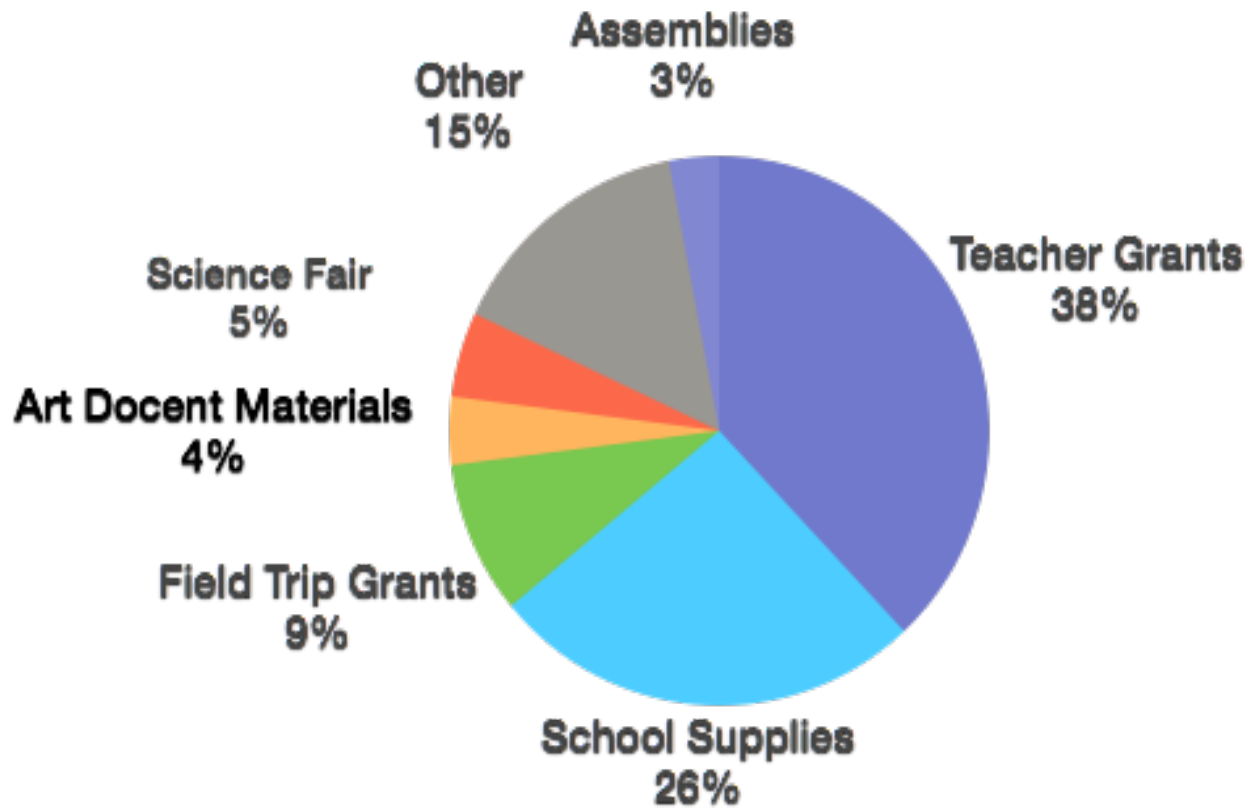
Complete

Still-to-come

Special Programs and Events:

- *Fall Musical (Sept. through Nov. Performances Nov. 14th and 15th)*
- *Fall Family Fun Night (October 18th)*
- *Spelling Bee (January)*
- *Math Olympiad (October through April)*
- *Variety Show (April, Performance April 30th)*
- *International Night (May 15th)*
- *Open House (May 20th)*

Budget and Ratifications 2014-2015



Budget and Ratifications 2014-2015

Foothill Elementary PTA

Financial Report
From July 1, 2014 to May 19, 2015

	Selected Period	Year to Date	Budget
Cash Balance Forward			
Foothill School PTA checking account	54,177.48	54,177.48	54,177.48
Cash Box	0.00	0.00	0.00
Checking Account (not in use)	0.00	0.00	0.00
Total Cash Balance Forward	\$ 54,177.48	\$ 54,177.48	\$ 54,177.48

Net Receipts

\$ 2,388.32	\$ 2,388.32	\$ 517.00
--------------------	--------------------	------------------

Estimate of \$3000 remaining to spend this year. (Project Cornerstone, Assembly, Field Day, a few Odd receipts still missing). Approximately \$950 in deposits not yet accounted for.

Budget and Ratifications 2014-2015

Receipts

Administration

5th Grade Project Income	420.00	420.00	0.00
Extra Donation Income	1,745.00	1,745.00	0.00
PTA Annual Gift Income	28,398.00	28,398.00	35,000.00
Staff Luncheon Donation Income	100.00	100.00	0.00
Supplies Income	11,808.39	11,808.39	13,200.00

Fundraisers

Book Fair	4,876.18	4,876.18	5,000.00
Bricks	0.00	0.00	200.00
Ceramics	0.00	0.00	1,000.00
Company Matching	4,221.78	4,221.78	4,820.00
Membership Unit Due	244.00	244.00	257.00
Spelling Bee	670.00	670.00	500.00
Spirit Gear	2,102.00	2,102.00	4,500.00

Programs

Activity Night and Join the Fun	0.00	0.00	1,200.00
Extra Directories	230.00	230.00	150.00
Fall Family Fun Night	3,692.87	3,692.87	5,000.00
Math Olympiad	1,155.00	1,155.00	1,300.00
Musical	7,601.96	7,601.96	8,000.00
Science Fair	359.03	359.03	350.00
Year Book	22.50	22.50	6,000.00

Total Receipts

\$	67,646.71	\$	67,646.71	\$	86,477.00
----	-----------	----	-----------	----	-----------

Receipts Not Belonging to the Association

Membership passthrough income	961.00	961.00	1,028.00
-------------------------------	--------	--------	----------

Total Receipts Not Belonging to the Association

\$	961.00	\$	961.00	\$	1,028.00
----	--------	----	--------	----	----------

Budget and Ratifications 2014-2015

Expenses

Administration

			Released/Ratified	To be released
Bank Charge Expense	16.91	16.91	100	100.00
CAPTAEZ, CT fee, tax filing fee	354.00	354.00	354	350.00
Convenience Fee-PayPal	540.87	540.87	1000	1,000.00
District Administration Fee	0.00	0.00	50	50.00
Insurance	209.00	209.00	250	250.00
Movie Licensing Expense	154.84	154.84		0.00
Office supply Expense	0.00	0.00	75	75.00
PTA Annual Gift Expense	0.00	0.00	400	400.00
Supplies Expense	14,639.74	14,639.74	14811.57	14,000.00

Should be in activity night

Fundraisers

Book Fair	4,859.42	4,859.42	5000	5,000.00
Bricks	0.00	0.00	200	200.00
Ceramics	0.00	0.00	600	600.00
Marketing	126.16	126.16	500	500.00
Spelling Bee	274.35	274.35	500	200.00
Spirit Gear	3,625.10	3,625.10	3625.10	3,500.00

Programs

Activity Night	0.00	0.00	1200	1,200.00
Art Docent	2,606.78	2,606.78	2500	2,500.00 250

Should have a \$154.84 MLPC Expense

Budget and Ratifications 2014-2015

International Night			0	500	500	
Assemblies	1,050.00	1,050.00	1500	1,500.00		
Directory and Finder	1,645.11	1,645.11	1800	1,800.00		
End of Year Celebration	0.00	0.00	250	250.00		
Enrichment Grant	0.00	0.00	5000	5,000.00		
Fall Family Fun Night	1,446.33	1,446.33	5500	5,500.00		
Fifth Grade Program	850.00	850.00	850	0.00		
First Day Welcome Coffee	0.00	0.00	100	100.00		
Giving From the Hearts	0.00	0.00	130	130.00		
Junior Achievement	0.00	0.00	500	500.00		
Kindergarten Splash	35.42	35.42	100	100.00		
Math Olympiad	262.00	262.00	1300	1,300.00		
Musical	4,223.07	4,223.07	5500	5,500.00		
Pin Wheel for Peace	0.00	0.00		125.00		
Play Ground Pals	1,174.75	1,174.75	1000	1,000.00	200	
Principal Discretionary Spending	100.00	100.00	500	500.00		
Project Corner Stone	0.00	0.00	750	750.00		
PTA Meeting	92.72	92.72	200	200.00		
RISO & Laminator	2,558.12	2,558.12	2400	2,400.00	200	
Room Parent Signup	0.00	0.00	100	100.00		
Science Fair	1,987.45	1,987.45	2500	2,500.00		
Staff Appreciation Day	585.00	585.00	500	500.00	1085	
Staff Holiday Lunch	244.29	244.29	300	300.00		
Teacher Grant	21,100.00	21,100.00	21000	21,100.00	100	
Teacher Substitutes	284.00	284.00	400	400.00		
Variety Show	241.96	241.96	400	400.00		
Visitation Day	0.00	0.00	80	80.00		
Year Book	0.00	0.00	4000	4,000.00		
Total Expenses	\$ 65,287.39	\$ 65,287.39		\$ 85,960.00		

Need a motion to release/
ratify these funds.

Need to move receipts here

Budget and Ratifications 2014-2015

5899	Andrea Kline	3 Expense reports related to musical	384.86
5900	Sarah Okuno	Exp report for Musical	52.59
5901	Panchapakesan, Shankari	Exp report re-imb for Musical	51.23
5902	Sonal Christie	Musical re-imb	88.58
5903	Jennifer Hertz	3 Exp reports for Art Docent	652.83
5904	Woodside Priory School	Sound Equipment rental for Musical	500.00
5905	Miyo Yarrington	Paint exp for musical	43.97
5906	Shaghayegh Bagherian	For Wildlife assembly	450.00
5907	SUSD	Invoice 1415045 for 8 clay bags for Art Docent	58.80
5908	SUSD	Remaining balance in Teachers' grant	11,100.00
5909	Schmahl Science Workshops		500.00
5910	Theatre Works	Invoice # 259233-Oskar & the last straw	600.00
5911	Donnette Teeple	Staff Holiday Luncheon Exp re-imb	244.29
5913	Liu, Josephine	PPBS Expenses - Craft Supplies via 2 expense reports	232.16
5914	Misty Davies	Science Fair Exp- Refreshments & payment to Schmahl workshops	721.19
5915	Youth Science Institute	Science Day	550.00
5916	Ruchi Joshi	Spelling Bee Expense	274.35
5917	Karen Smyrl	Expense Re-imburement - PPBS Expense	100.29
5918	Liu, Josephine	Exp report - PPBS	176.84
5919	Zhiyong Liu	Exp Re-imb - Science Fair	74.93
5920	Julia Yee	Musical exp re-imburement	203.88
5921	SUSD	Substitute Teacher + Art Supplies	115.10
5922	Sixth District PTA	For 17 new members (233-216)*4 pp	68.00
5923	Ratnakar Palle	Math Olympiad related exp	30.00
5924	Rebecca Vandervort	Fall Musical related expense re-imb	637.45
5925	Yunfang Tu	Variety Show Exp re-imb	180.00
5926	Amy Williams	Teacher Appreciation Exp re-imb	585.00
5927	Tracey Tucker	Variety Show Exp Re-imb	61.96
5928	North American Direct	RISO & Laminator Exp	465.92
5929	SUSD	Science Night + RISO Exp+ Substitute Teacher Exp	2,446.53

Need a motion to ratify
checks 5899 through 5929
inclusive.

July-December Audit 2014-2015

From Sreela Venkataratnam, our 2014-2015 auditor, in an email dated March 27th:

“I have reviewed the bank reconciliations through 12/31/2014. The treasurer has done a very good job in keeping thorough details and maintaining backup.”

The year-end audit will occur after June 30th, and the full year will be presented at the September 2015 Parent Meeting.

Nominating Committee- Report

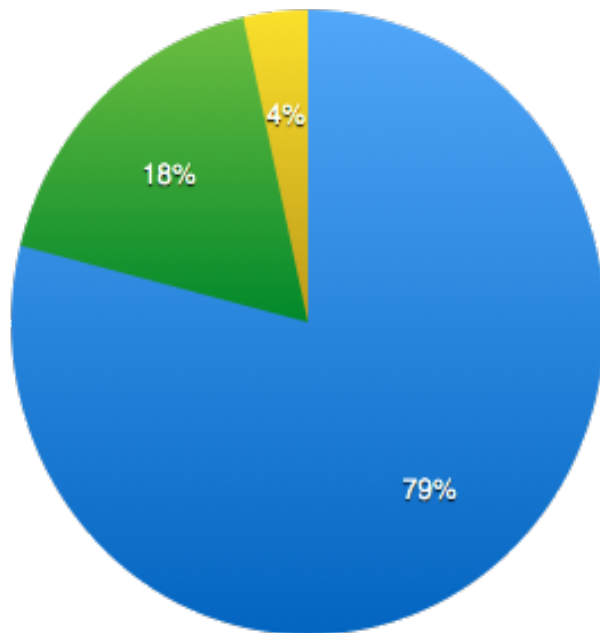
Position	Name		
President	Misty Davies	Sixth VP - Outreach	Madhu Gupta
Executive Vice President	Denise Zarins	Secretary	OPEN
First VP - Classroom activities: Room Parent Coordinator	Shay Bagherian	Treasurer	Debbi Bettinger
Second VP - Student Programs	OPEN	Auditor	OPEN
Third Co-VPs - Communications	Bhavana Narayanan, Ruchi Joshi	Historian	Venkat Ratnam
Fourth VP - Membership	OPEN		
Fifth VP - Infrastructure	OPEN		

Call for nominations from the floor.

Elections.

Next Year in Planning – Survey Results

● PTA Provides ● Individuals Provide ● No Preference
Parents School Supplies Preferences



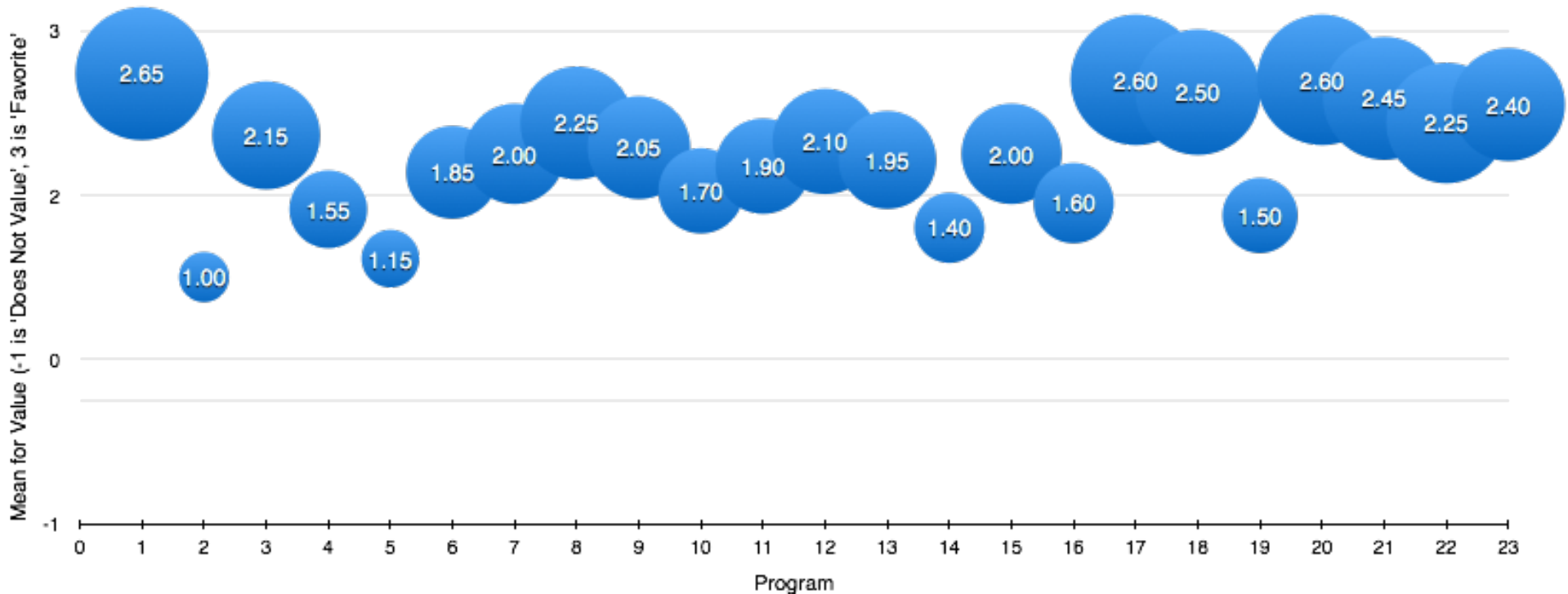
Teachers also voted to have PTA provide supplies again at their latest staff meeting.

\$14,800/388 students is approximately \$40. (\$36.08)

This is *more than just office supplies*, and includes more than 2 boxes (about 24 packs) of wipes on average per classroom, and an average of 3-4 boxes of Kleenex per classroom, and 1-2 large bottles of antiseptic per classroom, and

Next Year in Planning – Survey Results

How Much Do Foothill Parents Value Each Program? Bubbles are Centered at the Mean, and Their Diameter is the Standard Deviation.



1 Art Docent	2 Breaking Bread Day	3 Parking Lot Help	4 Parent Education	5 Holiday Parade	6 Spelling Bee	7 Staff Holiday Luncheon	8 Staff Appreciation Week
9 Book Fair	10 Directory	11 Field Day	12 FFFN	13 Fall Musical	14 Junior Achievement	15 Kindergarten Splash	16 Math Olympiad
17 Science Day/Night	18 Variety Show	19 International Night	20 Playground Pals	21 Project Cornerstone	22 Yearbook	23 School Assemblies	

Next Year in Planning –Summer Release of Funds

Release of funds over summer:	
school supplies	14000
membership drive	400
spirit wear	300
hospitality	600
musical	5500
office supplies	450
directory and finder	1750
teacher grants	11000
	34000

Need a motion to release these funds.

Announcements

Next meeting: September!

Open House is tonight.